

Klamath Community Services District  
219 Salmon Ave Klamath CA 95548

Regular Board Meeting

MINUTES

17<sup>th</sup> July 2024 @ 6:00 PM

Meeting called to order at 6:03 PM by Margaret Caldwell President

ROLL CALL:

President, Margaret Caldwell	6:03	Present
President Pro-Tem, Laurette Taylor	6:03	Present
Secretary/Clerk, Veronica Downs	6:03	Present
Director, David Gensaw	6:04	Present
Director, Carol Nova	6:03	Present

RECOGNITION OF STAFF:

Fiscal Department	Tenice Barnett	Present
Field Operations	Paul/Rob	Present

RECOGNITION OF GUEST/PUBLIC COMMENT:

Motion: David Gensaw

Second: Laurette Taylor

To approve 17<sup>th</sup> July 2024 Regular Board Meeting Agenda.

Present, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes

Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: David Gensaw Second: Laurette Taylor

To approve 19<sup>th</sup> June 2024 Regular Board Meeting Minutes:

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

FISCAL DEPARTMENT:

Motion: Laurette Taylor Second: Carol Nova

To approve the Fiscal Department Report July 2024.

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: David Gensaw Second: Carol Nova

To approve invoice #56355 \$1,151.43 Correct Equipment Inc. (New Control Panel at WWTP).

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: David Gensaw Second: Margaret Caldwell

To approve invoice #33432 \$2,410.00 Steves Septic Service (Large Tank Pumped).

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor Second: Carol Nova

To approve invoice #206611 \$195.57 Curry Equipment (100 hour tune up Husqvarna Mower).

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes

Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor Second: Carol Nova

To approve invoice #13863 \$2,510.00 Stover Engineering (Lead & Copper Inventory).

President, Margaret Caldwell Yes

President Pro-Tem, Laurette Taylor Yes

Secretary/Clerk, Veronica Downs Yes

Director, David Gensaw Yes

Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor Second: Carol Nova

To approve invoice #13888 \$1,197.50 Stover Engineering (Lead & Copper Inventory).

President, Margaret Caldwell Yes

President Pro-Tem, Laurette Taylor Yes

Secretary/ Clerk, Veronica Downs Yes

Director, David Gensaw Yes

Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: David Gensaw Second: Laurette Taylor

To approve invoice #22180 \$4,525.00 Summit Property Management (State Financials, auditing etc.)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

President, Margaret Caldwell Second:

To approve the Fiscal Department Reports for June 2024.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: David Gensaw Second: Carol Nova

To approve KCSD's Quarterly Banking and Investment (4<sup>th</sup> quarter)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES

5Yes

Motion: Laurette Taylor

Second: Carol Nova

To approve KCSD's Annual Banking and Investment Policy

President, Margaret Caldwell

Yes

President Pro-Tem, Laurette Taylor

Yes

Secretary/Clerk, Veronica Downs

Yes

Director, David Gensaw

Yes

Director, Carol Nova

Yes

MOOTION CARRIES:

5Yes

Motion: Laurette Taylor

Second; Margaret Caldwell

To approve KCSD's Approved Payee List.

President, Margaret Caldwell

Yes

President Pro-Tem, Laurette Taylor

Yes

Secretary/Clerk, Veronica Downs

Yes

Director, David Gensaw

Yes

Director, Carol Nova

Yes

MOTION CARRIES:

5Yes

Motion: Laurette Taylor

Second: Carol Nova

To approve the Field Operations Report which includes the Effluent Flow, Rainfall, & Monitoring Report for June 2024.

President, Magaret Caldwell

Yes

President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor Second: David Gensaw

To approve the purchase of Zoller Effluent Pump from Thrifty Supply at \$755.00 does not include shipping and handling.

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

- \*\*Board of Supervisors approved a three (3) year audit FOR KCSD.
- \*\*Ordinance 92-01 for review Maintenance of Vacant Lots.
- \*\* SWRCB extension of 123 Trichloropropane testing will be due 2027.
- \*\*OES/Hazard Mitigation starting kick off meeting
- \*\*Up-dating client application
- \*\*USG/GOV Real ID

Motion: Veronica Downs Second: Laurette Taylor

To approve that all board members present have read and accept Cash Flow Report for 20<sup>th</sup> July 2024.

President, Margaret Caldwell Yes

President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes


MOTION CARRIES: 5Yes

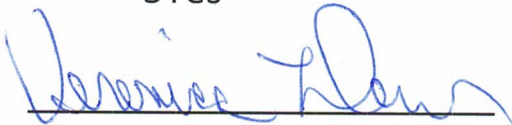
Motion: David Gensaw Second: Veronica Downs

ADJOURNMENT: @ 7:04 pm

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

  
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Margaret Caldwell  
Board President

  
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Veronica Downs  
Secretary/Clerk

Next Regular Board Meeting 21<sup>st</sup> August 2024