

Klamath Community Services District
111 Klamath Mill Rd Klamath CA 95548

Regular Board Meeting

MINUTES

20th May 2026 @ 6:00 PM

Meeting called to order at 6:05 PM by Margaret Caldwell, President

ROLL CALL:

President, Margaret Caldwell	6:05	Present
President Pro-Tem, Laurette Taylor	6:05	Present
Secretary/Clerk, Veronica Downs	6:05	Present
Director, David Gensaw	6:05	Present
Director, Carol Nova	6:05	Present

RECOGNITION OF STAFF:

Fiscal Department	Tenice Barnett	Present
Field Operations	Paul/Rob	Present

RECOGNITION OF GUEST/PUBLIC COMMENT:

- None

Motion: David Gensaw

Second: Carol Nova

To approve, 20th May 2026 Regular Board Meeting Agenda, with corrections.

Present, Margaret Caldwell

Yes

President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES:	5Yes
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Motion: Veronica Downs	Second: Laurette Taylor
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To approve 15th April 2026 Regular Board Meeting Minutes

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES:	5Yes
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Motion: David Gensaw	Second: Veronica Downs
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To approve order #31092448-01 \$1,208.90 Thrifty Supply Company
(extra supplies in stock)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
David Gensaw, Director	Yes
Carol Nova, Director	Yes

MOTION CARRIES:	5Yes
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Motion: Laurette Taylor

Second: Veronica Downs

To approve invoice #14406 \$1,336.25 Stover Engineering (WWTP)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
David Gensaw, Director	Yes
Carol Nova, Director	Yes

MOTION CARRIES: 5Yes

Motion: Veronica Downs

Second: Carol Nova

To approve invoice #22335 \$2,875.00 Summit Accounting Service and Taxes (Quarterly, LHMP etc.)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
David Gensaw, Director	Yes
Carol Nova, Director	Yes

MOTION CARRIES 5Yes

Motion: Carol Nova

Second: Veronica Downs

To approve the Fiscal Department Report for March 2026

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes

David Gensaw, Director	Yes
Carol Nova Director	Yes

MOTION CARRIES:	5Yes
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Motion: Veronica Downs	Second: Laurette Taylor
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To approve the Fiscal Department Report for April 2026

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
David Gensaw, Director	Yes
Carol Nova, Director	Yes

MOTON CARRIES:	5Yes
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***Reviewed the Husqvarna, approved months ago, as a reminder.

Motion: David Gensaw	Second: Laurette Taylor
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To approve the Field Operations Report which includes the Effluent Flow, Rainfall, & Monitoring Report for April 2026.

President, Magaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES:	5Yes
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Motion: Carol Nova	Second: Veronica Downs
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To approve Consumer Confidence Report for 2025

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
David Gensaw, Director	Yes
Carol Nova, Director	Yes

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: Laurette Taylor

To approve Quarterly Banking and Investment Report (second quarter
FYE June 30,2026)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
David Gensaw, Director	Yes
Carol Nova, Director	Yes

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: Carol Nova

All board members present have reviewed and accept the cash flow
report for April 20th, 2026

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
David Gensaw, Director	Yes
Carol Nova, Director	Yes

MOTION CARRIES

5Yes

Motion: Carol Nova

Second: Veronica Downs

All board members have read and accept the cash flow report for May 20, 2026.

President, Margaret Caldwell

Yes

President Pro-Tem, Laurette Taylor

Yes

Secretary, Veronica Downs

Yes

David Gensaw, Director

Yes

Carol Nova, Director

Yes

MOTION CARRIES

5Yes

Motion: David Gensaw

Second: Veronica Downs

ADJOURNMENT @ 6:50 PM

President, Margaret Caldwell

Yes

President Pro-Tem, Laurette Taylor

Yes

Secretary/Clerk, Veronica Downs

Yes

Director, David Gensaw

Yes

Director, Carol Nova

Yes

MOTION CARRIES:

5Yes



Margaret Caldwell
Board President



Veronica Downs
Secretary/Clerk

Regular Board Meeting 17th June 2026