# Klamath Community Services District 219 Salmon Ave Klamath CA 95548

## Regular Board Meeting

### **MINUTES**

# 17<sup>th</sup> April 2024 @ 6:00 PM

Meeting called to order at 6:07 PM by Margaret Caldwell President

## **ROLL CALL:**

President, Margaret Caldwell	6:07	Present
President Pro-Tem, Laurette Taylor	6:07	Present
Secretary/Clerk, Veronica Downs	6:07	Present
Director, David Gensaw	6:12	Present
Director, Carol Nova	6:07	Present

### **RECOGNITION OF STAFF:**

Fiscal Department	Tenice Barnett	Present
Field Operations	Paul/Rob	Present

# **RECOGNITION OF GUEST/PUBLIC COMMENT:**

\*\*Fern Bates, Vickey Bates, Kenni Hooper, Ron Bates Jr, Mer-mery Bates, and Poy Aguilar/Community members

Motion: Veronica Downs Second: Laurette Taylor

To approve 17<sup>th</sup> April 2024 Regular Board Meeting Agenda:

Present, Margaret Caldwell Yes

President Pro-Tem, Laurette Taylor Yes Secretary/Clerk, Veronica Downs Yes Director, Carol Nova Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Laurette Taylor

To approve 20th March 2024 Regular Board Meeting Minutes:

President, Margaret Caldwell Yes
President Pro-Tem, Laurette Taylor Yes
Secretary/Clerk, Veronica Downs Yes
Director, Carol Nova Yes

MOTION CARRIES: 4Yes

## FISCAL DEPARTMENT:

Motion: Carol Nova Second: Laurette Taylor

To approve the Fiscal Departments Report March 2024.

President, Margaret Caldwell
President Pro-Tem, Laurette Taylor
Secretary/Clerk, Veronica Downs
Ves
Director, David Gensaw
Ves
Director, Carol Nova
Yes

<sup>\*\*</sup>Fern Bates finally took washers out of laundry mat, KCSD has lowered EDU and she brought in application.

5Yes

Motion: Veronica Downs

Second: Carol Nova

To ratify invoice #00068180000043-01 \$451.10 Eureka Times Standard (Auditor/credit card)

President, Margaret Caldwell
President Pro-Tem, Laurette Taylor
Secretary/Clerk, Veronica Downs
Ves
Director, David Gensaw
Ves
Director, Carol Nova
Yes

**MOTION CARRIES:** 

5Yes

Motion: Veronica Downs

Second: Carol Nova

To approve invoice 387570 \$175.02 Country Media Inc. (Auditor)

President, Margaret Caldwell
President Pro-Tem, Laurette Taylor
Secretary/Clerk, Veronica Downs
Ves
Director, David Gensaw
Ves
Director, Carol Nova
Yes

**MOTION CARRIES:** 

5Yes

Motion: Veronica Downs

Second: Laurette Taylor

To approve invoice #189635 \$125.69 RVS Software (Billing Statements)

Yes
Yes
Yes
Yes
Yes

5Yes

Motion: Veronica Downs Second: Margaret Caldwell

To approve invoice #992078 \$162.36 Crescent Ace Hardware (Charger)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

**MOTION CARRIES:** 

5Yes

- 1. KCSD has the ability to meet the next six months cash expenditure requirements.
- 2. Certificate of Deposit of \$250,000.00 was done on January 23, 2023, dividend at 5%.

#### CONSENSUS

<sup>\*\*</sup>Reviewed the Quarterly Banking & Investment Policy 3<sup>rd</sup> quarter

<sup>\*\*23/24</sup> Budget Reclass Adjustment

- 1. Reviewed budget for replacement of fire hydrant, which was not in original budge.t
- 2. Legal Notices.

### **CONSENSUS**

Motion: Veronica Downs

Second: Laurette Taylor

To approve the Board of Supervisors letter requesting a biennial(2) to five (5) year audits.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

**MOTION CARRIES:** 

5Yes

Motion: Veronica Downs

Second: Carol Nova

To approve the Field Operations Report which includes the Effluent Flow, Rainfall, & Monitoring Report for March 2024.

President, Magaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes
Director, Carol Nova	Yes

**MOTION CARRIES:** 

5Yes

Motion: Laurette Taylor Second: Veronica Downs

\*\*Del Noret County Board of Supervisors approved the Del Ponte Annexation.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

**MOTION CARRIES:** 

5Yes

Motion: Veronica Downs Second: David Gensaw

To approve BID \$12,000.00 GR Sundberg Inc (Fire Hydrant Replacement).

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES:

5Yes

Motion: Laurette Taylor Second: Veronica Downs

To approve Resolution 2024-01 Requesting Consolidation of Election

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

5Yes

Motion: Veronica Downs

Second: Carol Nova

To approve the 2023 Consumer Confidence Report.

President, Margaret Caldwell

Yes

President Pro-Tem, Laurette Taylor

Yes

Secretary/Clerk, Veronica Downs Director, David Gensaw

Yes Yes

Director, Carol Nova

Yes

**MOTION CARRIES:** 

5Yes

Motion: Laurette Taylor

Second: Veronica Downs

To approve the new site plan for Routine Monthly Sample Site Plan Map.

President, Margaret Caldwell

Yes

President Pro-Tem, Laurette Taylor

Yes

Secretary/Clerk, Veronica Downs

Yes Yes

Director, David Gensaw Director, Carol Nova

Yes

MOTION CARRIES:

5Yes

Motion: Laurette Taylor

Second: Veronica Downs

To approve new site plan for Lead and Copper Sample Site Plan.

President, Margaret Caldwell

Yes

President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

5Yes

Motion: Veronica Downs

Second: Carol Nova

To approve that all board members present have read and accept Cash Flow Report for 20<sup>th</sup> April 2024.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

**MOTION CARRIES:** 

5Yes

Motion: David Gensaw

Second: Veronica Downs

ADJOURNMENT: @ 7:33 pm

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

<sup>\*\*</sup>Annual Electronic Report filed and SWRCB has received.

<sup>\*\*</sup>Robert Nulph new Certification good 4/1/2027

<sup>\*\*</sup>Up-date Tsunami Drills/Siren

5Yes

Margaret Caldwell

**Board President** 

Veronica Downs Secretary/Clerk

Next Regular Board Meeting 15<sup>th</sup> May 2024