

Klamath Community Services District  
219 Salmon Ave Klamath CA 95548

Regular Board Meeting

MINUTES

19<sup>th</sup> June 2024 @ 6:00 PM

Meeting called to order at 6:04 PM by Margaret Caldwell President

ROLL CALL:

President, Margaret Caldwell	6:04	Present
President Pro-Tem, Laurette Taylor	6:04	Present
Secretary/Clerk, Veronica Downs	6:04	Present
Director, David Gensaw	6:21	Present
Director, Carol Nova	6:04	Present

RECOGNITION OF STAFF:

Fiscal Department	Tenice Barnett	Present
Field Operations	Paul/Rob	Present

RECOGNITION OF GUEST/PUBLIC COMMENT:

Robert Hinger/Community Member/Attending as interested consumer.  
Introducing new thoughts, internet, communication system etc.

Motion: Laurette Taylor                                  Second: Veronica Downs

To approve 19<sup>th</sup> June 2024 Regular Board Meeting Agenda with  
addition. Under Fiscal GR Sundberg.

Present, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, Carol Nova Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Laurette Taylor

To approve 15<sup>th</sup> May 2024 Regular Board Meeting Minutes:

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, Carol Nova Yes

MOTION CARRIES: 4Yes

SECRETARY REPORT:

KCSD By-Laws Review, the Board of Directors, find no changes for the year 2024/2025.

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

FISCAL DEPARTMENT:

Motion: Veronica Downs

Second: Laurette Taylor

To approve the Fiscal Department Report May 2024.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor

Second: Veronica Downs

To approve invoice #22146 \$649.00 Summit Accounting Services (Quick Books Pro 2024)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor

Second: Veronica Downs

To approve invoice #717 \$144.38 Crescent Ace Hardware ( Four Inch meter)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes

Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

\*\*LaMott Chlorine

Motion: Veronica Downs Second: Laurette Taylor

To approve invoice #5893 \$12,000.00 GR Sundberg Inc. (New fire hydrant)

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

To approve the Fiscal Department Reports for May 2024.

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor Second: David Gensaw

To approve the Klamath Community Services District 24/25 budget.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES 5Yes

Motion: Laurette Taylor Second: David Gensaw

To approve the Field Operations Report which includes the Effluent Flow, Rainfall, & Monitoring Report for May 2024.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor Second: Veronica Downs

To review and approve the Conflict of Interest and Disclosure Code for 2024 for Del Norte County.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: Laurette Taylor

To approve employment application for Danny Orchard field operations.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

- \*\*Glatfelter Notice of policy change
- \*\*Requesting a 3-year audit from Board of Supervisors
- \*\*Scheduled Meter Replacement
- \*\*Delinquent Billing/church
- \*\*Return Checks
- \*\*Cybersecurity News and Resources
- \*\*USA/GOV/Lifeline Program
- \*\*USA/GOV/Hurricane preparedness

Motion: Veronica Downs Second: Laurette Taylor

To approve the Effluent Flow, Rainfall & Monitoring Report for May 2024.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes

Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: Laurette Taylor

To approve that all board members present have read and accept Cash Flow Report for 20<sup>th</sup> June 2024.

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

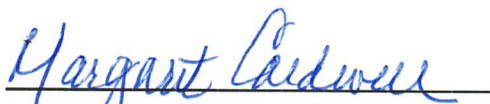
MOTION CARRIES: 5Yes

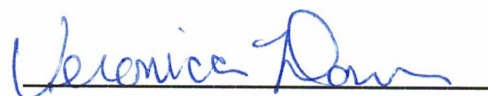
Motion: Veronica Downs Second: Laurette Taylor

ADJOURNMENT: @ 7:11 pm

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

  
Margaret Caldwell  
Board President

  
Veronica Downs  
Secretary/Clerk

Next Regular Board Meeting 17<sup>th</sup> July 2024